



## Providence Christian Academy

### Student Referral / Incentive Program Policy

The purpose of the program is to provide a tuition discount to existing Providence Christian Academy families and employees by promoting Providence Christian Academy and encouraging the application and admission of new students/families.

We are always excited to have NEW families join PCA, but we also care about our current families and how PCA is perceived in the community. So with prayerful consideration, please help us continue to represent Christ to our students and community as you share PCA with potential new families.

- 1) The referral/incentive program is available to all Providence Christian Academy families.
  
- 2) The **Referring Family** must contact the Business Office to provide the name and contact information of the prospective family in **advance** of the families tour and student application. It is the **Referring Family's responsibility** to submit a completed Student Referral Form to the Business Office. Forms are available at the Main Office, Business Office and on our website at [www.pcamd.org](http://www.pcamd.org). Please note that referrals cannot be made retroactively.
  
- 3) Referral tuition discount amounts:
  - \* If a student enrolls in 1st - 12th grade the referring family receives \$1,250.00 for a student and \$1,750.00 per family.
  - \* If a student enrolls in K2- K5 program the referring family receives \$800.00. (per new family)
  
- 4) This offer applies **ONLY** to **NEW** family applicants.
  
- 5) Referral incentives are pro-rated from September - May and are applied based on the number of months the student/ family are enrolled for the current academic year.
  
- 6) There is no limit to the number of students that PCA families may refer, however referral credits cannot exceed the referring family's tuition amount.
  
- 7) Final decisions for student acceptance rest with the Providence Christian Academy administration.

Thank you for your support and partnership with Providence Christian Academy.

**Questions? Please contact us at 410-996-4895 or [sbanks@pcamd.org](mailto:sbanks@pcamd.org).**